

Senior Medical Editor

Location: Ideally Newcastle upon Tyne, UK, but otherwise negotiable

Type: Permanent, ideally office-based but a home-based option will be considered for a suitable candidate too

Salary: On application, competitive and commensurate with experience

About PHMR

Established in 2007, we are a highly successful and energetic consultancy – a diverse group of well-recognized professional scientists, health economists and industry specialists with a proven track record in providing global market access solutions to some of the biggest healthcare industries so that patients get access to medicines. Patients get access to medicines as a result of our work. Our science is internationally renowned, and we are proud of our work.

- We apply robust scientific approaches and methodologies. Quality science comes first.
- We combine the expertise of our team together with a worldwide professional network.
- We continuously learn and improve.
- 90% of our projects are repeat or referral from our existing customers.
- The majority of our team are educated to PhD level.
- We embrace diversity in all its forms.

We also love being part of an engaging, supportive team that combines having fun with striving for high quality science. Our leadership team is always approachable, and we find it easy to work with each other. The variety of our work is both challenging and exciting and helps us achieve our research and career ambitions. PHMR provides flexibility and individual support in order to help make our lives more balanced and enjoyable.

Purpose of the role

Due to our success and continuous growth we are introducing a brand-new opportunity to join us as a Senior Medical Editor. This is an excellent opportunity for someone passionate about medical editing and capable of guiding and upholding quality assurance across the scientific team. You would work closely with both COO and Head of Market Access Strategy as well as Head of Market Access Research Science to help the team produce the highest quality work; make sure the content is scientifically accurate, clear, fully referenced and meets the clients' needs.

Responsibilities:

As a Senior Medical Editor you will be responsible for applying scientific and editing expertise to projects covering a wide range of therapeutic areas. Typical day-to-day tasks will include:

- Copyedit and proofread scientific content
- Fact checking where required
- Adding references to documents using Endnote when required
- Marking up for reference packs
- Prepare finalised documents for client review

In addition, we would also expect you to develop standardized proofreading and editing processes within PHMR and provide training to other members of our scientific team.

Requirements/performance dimensions

Functional technical expertise:

Essential

- Previous editorial experience (5+ years), ideally in a market access/healthcare communications consultancy, scientific journal, or similar
- Experience in editing scientific reports, value dossiers and HTA submissions, abstracts, scientific posters, manuscripts, slide decks and proposals
- Exceptional ability to spot and correct incorrect punctuation/grammar, and to make suggestions regarding content flow
- Excellent referencing skills (e.g. using Endnote)
- Excellent English language skills
- Proficient in editing in Microsoft Word, Microsoft PowerPoint and Adobe
- Knowledge of the ABPI code of practice
- Ability to work well under pressure
- A high level of flexibility and adaptability
- Strong organizational and communication skills

Desirable

- Accredited proofreading and copyediting training
- Experience of editing digital content

Alignment to PHMR values

Integrity:	<i>we do the right thing</i>
Quality focus:	<i>we continually pursue excellence</i>
Ambitious:	<i>we are tenacious and sustainable</i>
Collegiate:	<i>we support and learn from each other</i>
Fun:	<i>we enjoy our work</i>

Strategic input

Client focus

Communication skills

Non-project contribution

Great to work with

Autonomy

Line management (if applicable)

PHMR offer:

- Flexibility and individual support for more balanced and enjoyable life;
- Opportunities for professional development, working along industry experts;
- Tight-knit, collegiate office environment in a central location, and of course, snacks.

Candidates wishing to discuss the position, please call 0044 (0) 203 342 7450 to request an informal chat with Dr Donna Fountain, our Head of Market Access Research Science. *No agencies please.*

Candidates wishing to apply for the position should submit their CV and covering letter to Miss Gintare Cepinskaite at gintarecepinskaite@phmr.com. Candidates who do not submit a covering letter will not be considered for the role.

All candidates are eligible to apply for our roles and will be considered on suitability and merit throughout the recruitment process.